

DENOMINATION OF EVENT

VENUE: Rotterdam
DATE: 21 – 25 August 2019
NF: NED
Indoor: Outdoor:



EVENT CATEGORIES:

Championships Games

I. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2019
- **FEI Rules for Para Dressage Events – 3rd edition, effective 1st January 2011, updated effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 17.05.2019

Signature:

Bettina de Rham
FEI Director Dressage & Para-Equestrian Dressage

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II. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

The Long version copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

III. GENERAL INFORMATION

1. ORGANISER

Name: FEI European Championship Rotterdam by CHIO Rotterdam
Address: P.O. Box 4266 - 3006 AG Rotterdam
Telephone: +31 10 452 8900
Email: info@chio.nl
Website: www.rotterdam2019.com

Contact Details Show Ground:

Address: Kralingseweg 120 - Rotterdam
Telephone: +31 10 452 8900
GPS Coordinates: Latitude: 51°56'33.8"N Longitude: 4°29'56.0"E
Accessibility details (directions by road, nearest airport / train station / GPS Coordinates):
Airport: Schiphol Amsterdam Airport – Train: Intercity to Rotterdam Central Station.
Airport: Rotterdam/The Hague Airport – Taxi: showground

Car/Lorry: From direction Belgium (A16 | south)

- A16 (Belgium/Rotterdam)

- A20

From direction Utrecht (A12/A20 east)

From direction Gorinchem (A27/A15 south/east)

2. ORGANISING COMMITTEE

President : Mrs. Belle de Bruin
Sport Manager: Mrs. Joyce Lebon – jlebon@chio.nl
Press Officer: Mrs. Anita Lussenburg – pers@chio.nl
Show Office: Mrs. Kris Leiffrall

3. EVENT DIRECTOR

Name: Mr. Fred Rozendaal
Address: See Above
Telephone: +31 10 452 8900
Mobile: +31627 422 155
Email: f.rozendaal@chio.nl

IV. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10052576	Wolfs, Jeannette	NED	5	Jan.jeannette@gmail.com
		Foreign Judge	10052566	Rodger, Sarah	GBR	5	Sercw4@gmail.com
		Ground Jury Member	10051974	Ebert, Elke	GER	5	Ebert.e@berlin.de
		Ground Jury Member	10051602	Myhre, Kjell	NOR	5	Kjelito64@gmail.com
		Ground Jury Member	10049609	Lucheschi, Katherine	ITA	5	katherinelucheschi@gmail.com
		Ground Jury Member Reserve	10051124	Urban, Marc	BEL	5	Marc.urban@skynet.be
2	Technical Delegate	Foreign Technical Delegate	10052563	Orsini, Marco	GER		Marco.orsini@gmail.com
3	Appeal Committee	Appeal Committee President	10051275	Körner, Jan Willem	NED	R	korner@planet.nl
		Appeal Committee Member	10051971	Prain, Anna	FRA	5	nanouprain@gmail.com
		Appeal Committee Member	10050457	VanDaele, Jacques	BEL	4	vandaelejacques@telenet.be
		Appeal Committee Member	10050199	Smeets, Freddy	BEL	R	
4	Classifiers	Chief Para-Classifier	10052643	Walter, Christa	AUT		
		Assistant Para-Classifier	10083355	Versluys, Fredy	NED		
5	Chief Steward	Chief Steward	10052863	Alvesparr, Jaana	SWE	PD3	Jaana.alvesparr@spray.se
6	Assistant Stewards	Assistant Steward	10119911	Vermunt, Thea	NED	PD1	Thea.vermunt@gmail.com
		Assistant Steward	10103295	Appel, Hans	NED	PD1	hans@hansappel.nl
		Assistant Steward	10119852	Jong, Jacqueline de	NED	PD1	j-dejong@home.nl
		Assistant Steward	10052037	Steward, Veronica	AUS	PD2	horses@netspace.au
		Assistant Steward (Chief dressage/jumping)	10052624	Venne, Har van de	NED	D3	harvandevenne@gmail.com
		Assistant Steward	10050890	Hernek, Maria	SWE	2	mhernek@gmail.com
		Assistant Steward	10052167	DeSchauwer, Didier	BEL	3	Deschauwer@gmail.com
		Assistant Steward	10093787	Brok, Fons	NED	1	Fonsbrok@hotmail.com
		Assistant Steward	10093784	Beunk, Henk	NED	1	Ghbeunk1956@gmail.com
		Assistant Steward	10093788	Hartwig, Hans	NED	1	Hartwig01@planet.nl
		Assistant Steward	10093389	Heylen, Chris	BEL	1	Heylen.chris@pandora.be

		Assistant Steward	10049096	Kamphuis, Jan	NED	2	Jan2295@hotmail.com
		Assistant Steward	10075715	Lapien, Ingeborg	NED	1	idlapien@gmail.com
		Assistant Steward	10075713	Manting, Jan Willem	NED	1	j.manting@hetnet.nl
		Assistant Steward	10093783	Os, Anita van	NED	1	Vanos.anita@gmail.com
		Assistant Steward	10075711	Trommelen, Martien	NED	1	martientrommelen@zonnet.n
		Assistant Steward	10075708	Venne, Ton van de	NED	1	tvandevenne@home.nl
		Assistant Steward	10075702	Vosselaars, Barend	NED	1	bvosselaars@kpnmail.nl
		Assistant Steward Night	10093786	Bosman, Patrick	NED	1	ptrckbsm@gmail.com
		Assistant Steward Night	10075706	Knops, Wim	NED	1	willeknops@kpnmail.nl
7	FEI Veterinary Delegate	Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President	10050198	Sloet-van Oldruitenborgh, Marianne	NED		m.sloet@uu.nl
		Foreign Veterinary Delegate	10052192	Coumbe, Karen Marguerite	GBR		
		Veterinary Commission Member	10050459	Belt, A.J. Antoon van den	NED		a.j.m.vandenbelt@uu.nl
8	VSM Veterinary Services Manager / Treating Veterinarian (VR Art 1103/1105) / 24h VSM	Veterinary Services Manager	10049441	Maree, Jacques	NED		mareejtm@hetnet.nl
		Treating Veterinarian	10120355	Visser-Meijer, Margriet	NED		margrietvisser@xs4all.nl
10	Doctor/Medical Service	Doctor/Medical Service		Medical Services			sport@chio.nl +31 10 4528900
11	Farrier	Farrier		Huub van den Broek	NED		huubhoefsmid@outlook.com +31 629 551781

V. INVITATIONS

1. GENERAL

Number of NFs invited :

State which NFs are invited :

All European NFs affiliated to the FEI

Number of home athletes:

1 Team (3 or 4 Riders)

Number of athletes per NF:

Maximum of 1 or 2 individuals or 1 team of (3 or 4 Athletes)

Article 8450.2 of the FEI Para Dressage Rules – on each Team, at least one athlete of Grade I, II or III must be included. A Team may not include more than two (2) Athletes from any one (1) Grade.

Number of horses per athlete:

1

Open to all National Federations with Para-Equestrian riders:

Yes

No

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

CH-EU-PD

While entering the Athletes please inform the OC about their respective Grades and Classification Status.

Only athletes and horses qualified for the Championships as laid out by the FEI qualification criteria may be entered.

HippoBase: Entries have to be made via the Hippobase Online Entry System. When the FEI accepts the entries in Hippobase. NFs are kindly requested to provide the additional information in the HippoBase System.

Additional information to be entered in HippoBase: - Rider companions like grooms or horse owners who wish to access the venue must be entered under the respective rider and we kindly ask you to assign a picture to those people so accreditation passes can be prepared.

Requests for hotel reservations have to be made by the NF's directly to the hotel.

Athletes have to email their personal music and freestyle test digital directly after the definite entries, at the latest before August 10th 2019 to sport@chio.nl

VI. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

1. ENTRY DATES:

Nominated Entries: 19|07|2019 (For Championships and Games only)
Definite Entries: 02|08|2019
Last date for substitutions: 20|08|2019
Entries have to be sent to: until 09.00 hrs
(2 hours before the start of the Horse-Inspection)

Entry fee per horse: € 600,00 (VAT 9% excluded)
Stabling fee per horse (if any): included in entry fee
Starting fee per horse (if any): included in entry fee
VAT: € 54,00
Total fee per horse: € 654,00

Please note that NO-SHOW also refers to a later arrival in the Hotel than the date booked by the NF.

The entry fee must be paid not later than 03|08|2019. Please specify Athletes name and NF on the transfer. Entry fee to be transferred to:

Longines FEI European Championship Rotterdam 2019

NFs please note: A show might not be listed in HippoBase before the OC has transferred your entries. The synchronization procedure between the two systems is based on FEI-IDs of athletes and horses; entries existing in both system will be detected and will not create duplicates. NFs who do not yet have a login for HippoBase or who need technical assistance may contact

support@hippobase.com.

IMPORTANT – Entries must include the following information on :

Horses: • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)

Athletes: • name of athlete • nationality of athlete • FEI rider registration number

2. NO-SHOWS/LATE WITHDRAWALS:

NB : In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: € 363 (incl. VAT 9% € 27)

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All further fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only approved by the FEI and listed in the approved schedule can be charged by the Organiser.

EADCMP Fee: Included in entry fee

Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
 (For definition of CIMs see Appendix E of the FEI General Regulations)
 Higher Level Events CHF 25 per horse per event
 (All other events not defined as CIM)

Electricity (upon request): included in entry fee
 Manure disposal: € 40 per horse
 Hay: € 13,10
 Straw: Not available
 Shavings: € 19,65 (only shavings available for the stables)
 Other (please specify): Box for non-competing horses or extra required tack box (if available):
 Fee per tackbox/extra stable € 327 (VAT 9% included).
 Health Certificates € 60 per horse staying in EU
 Costs for using Credit Cards 4% of the total amount
 Administration costs € 4,25 per athlete

All aforementioned amounts are including VAT

VAT Number of the Organiser: NL800628408B01

VII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

	Day	Date	Time
• <u>Opening of stables:</u>	Monday	19 08 2019	12:00 AM
• <u>Horse Inspection: (all grades)</u>	Tuesday	20 08 2019	11:00 AM
Horse re-inspection	Wednesday	21 08 2019	07:30 AM
2 nd Horse inspection	Saturday	24 08 2019	19:00
• <u>Chef's d'Equipe Meeting (if applicable):</u>	Tuesday	20 08 2019	19:00
• <u>Declaration of Starters</u>	Not later than two (2) hours before the draw.		
• <u>Draw:</u>			
Grade I, II, III, IV and V – individual test	Tuesday	20 08 2019	19:00
Grade I, II, III, IV and V – team test	Thursday	22 08 2019	17:30
Grade I, II, III, IV and V – freestyle test	Saturday	24 08 2019	20:00

Competitions CH-EU-PED:	Day	Date	Time	Prize Money
PED 1 – Individual test Grade I	Wednesday	21 08 2019	12:00	€ 1.400
PED 2 – Individual test Grade II	Wednesday	21 08 2019	09:00	€ 1.400
PED 3 – Individual test Grade III	Wednesday	21 08 2019	15:00	€ 1.400
PED 4 – Individual test Grade IV	Thursday	22 08 2019	09:00	€ 1.400
PED 5 – Individual test Grade V	Thursday	22 08 2019	13:00	€ 1.400
PED 6 – team test Grade I - V	Friday & Saturday	23&24 08 2019	09:00 – 18:00	€ 6.000
PED 7 – freestyle test Grade I	Sunday	25 08 2019	11:30	€ 3.000

PED 8 – freestyle test Grade II	Sunday	25 08 2019	09:45	€ 3.000
PED 9 – freestyle test Grade III	Sunday	25 08 2019	08:00	€ 3.000
PED 10 – freestyle test Grade IV	Sunday	25 08 2019	15:15	€ 3.000
PED 11 – freestyle test Grade V	Sunday	25 08 2019	13:30	€ 3.000
Total Prize Money				€ 28.000
Prizes in Kind				Longines Watches for all Championship winners in each respective FEI European Championship

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – (Prize description and value)
 Best foreign athlete - (Prize description and value)
 Best home athlete – (Prize description and value)
 Team awards – (Prize description and value)

VIII. COMPETITIONS DETAIL

FIRST & SECOND DAY: Wednesday DATE: 21 & 22|08|2019

COMPETITION No 1

FEI Individual Championship Test GRADE I

Grade/Test: Individual Championship Test to be ridden from memory
 Number of horses per athlete: 1
 Open to: All Athletes
 Starting order: By Draw acc. to Art. 8425
 Total prize money: € 1.400

Prize money / split-up: 1st € 450; 2nd € 375; 3rd € 300; 4th € 175; 5th € 100.

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COMPETITION No 2

FEI Individual Championship Test GRADE II

Grade/Test: Individual Championship Test to be ridden from memory
 Number of horses per athlete: 1
 Open to: All Athletes
 Starting order: By Draw acc. to Art. 8425
 Total prize money: € 1.400

Prize money / split-up: 1st € 450; 2nd € 375; 3rd € 300; 4th € 175; 5th € 100.

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COMPETITION No 3

FEI Individual Championship Test GRADE III

Grade/Test: Individual Championship Test to be ridden from memory
 Number of horses per athlete: 1
 Open to: All Athletes
 Starting order: By Draw acc. to Art. 8425
 Total prize money: € 1.400

Prize money / split-up: 1st € 450; 2nd € 375; 3rd € 300; 4th € 175; 5th € 100.

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COMPETITION No 4

FEI Individual Championship Test GRADE IV

Grade/Test: Individual Championship Test to be ridden from memory
Number of horses per athlete: 1
Open to: All Athletes
Starting order: By Draw acc. to Art. 8425
Total prize money: € 1.400

Prize money / split-up: 1st € 450; 2nd € 375; 3rd € 300; 4th € 175; 5th € 100.

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COMPETITION No 5

FEI Individual Championship Test GRADE V

Grade/Test: Individual Championship Test to be ridden from memory
Number of horses per athlete: 1
Open to: All Athletes
Starting order: By Draw acc. to Art. 8425
Total prize money: € 1.400

Prize money / split-up: 1st € 450; 2nd € 375; 3rd € 300; 4th € 175; 5th € 100.

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THIRD / FOURTH DAY: Friday

DATE: 23 & 24|08|2019

COMPETITION No 6

FEI European Team Championship

Grade/Test: Team Test to be ridden from memory
Number of horses per athlete: 1
Open to: Team Athletes (3-4 Athletes/Team Grade I-V), Athletes will compete separately in each grade.
Music: Will be provided by the athlete
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 6.000

Prize money / split-up: 1st € 2.000; 2nd € 1.600; 3rd € 1.100; 4th € 800; 5th € 500.

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FIFTH DAY: Sunday

DATE: 25|08|2019

COMPETITION No 7

FEI Freestyle Test GRADE I

Grade/Test: Freestyle Test, to be ridden from memory
Number of horses per athlete: 1
Open to: 8 Best Athletes from Ind. Championship, PED no 1
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 3.000

Prize money / split-up: 1st € 1.000; 2nd € 800; 3rd € 600; 4th € 400; 5th € 200.

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COMPETITION No 8

FEI Freestyle Test GRADE II

Grade/Test: Freestyle Test, to be ridden from memory
Number of horses per athlete: 1
Open to: 8 Best Athletes from Ind. Championship, PED no 1
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 3.000

Prize money / split-up: 1st € 1.000; 2nd € 800; 3rd € 600; 4th € 400; 5th € 200.

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COMPETITION No 9

FEI Freestyle Test GRADE III

Grade/Test: Freestyle Test, to be ridden from memory
Number of horses per athlete: 1
Open to: 8 Best Athletes from Ind. Championship, PED no 1
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 3.000

Prize money / split-up: 1st € 1.000; 2nd € 800; 3rd € 600; 4th € 400; 5th € 200.

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COMPETITION No 8

FEI Freestyle Test GRADE IV

Grade/Test: Freestyle Test, to be ridden from memory
Number of horses per athlete: 1
Open to: 8 Best Athletes from Ind. Championship, PED no 1
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 3.000

Prize money / split-up: 1st € 1.000; 2nd € 800; 3rd € 600; 4th € 400; 5th € 200.

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COMPETITION No 9

FEI Freestyle Test GRADE V

Grade/Test: Freestyle Test, to be ridden from memory
Number of horses per athlete: 1
Open to: 8 Best Athletes from Ind. Championship, PED no 1
Starting order: By Draw acc. to Art. 8425.14
Total prize money: € 3.000

Prize money / split-up: 1st € 1.000; 2nd € 800; 3rd € 600; 4th € 400; 5th € 200.

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IX. FACILITIES OFFERED

1. ATHLETES (and Chefs d'Equipe)

Accommodation.

Hotel: Bilderberg Hotel

Address: Westersingel 70 – 3015 LB Rotterdam

Telephone: +31 10 436 3611

At the expense of: Athletes

Hotel costs for all Athletes are at the expenses of the National Federations or of the athletes themselves.

On April 9th 2019, all NF's are informed by hotel@chio.nl about the hotel information. All reservations for the team members have to be done by the official 'Hotel Booking Form', all other requested rooms have to be done by the NF's directly to the hotel.

N.B. Pre-payment directly to the hotel will be required.

Email: hotel@chio.nl

Phone: +31 625 077088

Meals.

At the expense of: The Organiser

Meals provided from Monday August 19th to Sunday August 25th.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Athletes

Meals.

At the expense of: The Organiser

Meals provided from Monday August 19th to Sunday August 25th.

The OC will create a special grooms/lorry parking to park lorries with sufficient toilets and showers. There will be a special shuttle service from the grooms/lorry parking to the stables. Bikes will be available for rental. If grooms don't have lorries to stay during the championships, we recommend you the same procedure as the riders.

NB: From the lorry parking to the show ground you have to travel public roads, please note that not all vehicles may enter public roads.

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

X. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

Location of the draw: Tuesday August 20th 19.00 hrs at the Press Conference Room

2. COMPETITION ARENA(S)

Outdoor Arena(s)

Total dimensions : 68x24m (60x20m)

Type of Footing: Sand | Agterberg All-weather riding surface

3. PRACTICE ARENA(S)

Number of practice arenas 1

Arena - Dimensions: 60x20m (indoor) | 40x20m (outdoor 10 min.)

Type of Sand Footing: Sand | Agterberg All-weather riding surface

Lunge facilities in place Yes No

Restaurant on the grounds Yes No

Toilets and showers Area Yes No

Administration and Information Area Yes No

FEI Classification Area Yes No

Free parking Area Yes No

Areas must be accessible for wheelchairs.

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m + 20% 3mx4m)

Accommodation for the horses in boxes will be available in temporary tent stables. Requests for 20% large boxes must be send with the definite entries and will be on a first come first served base.

5. SCORING/TIMING PROVIDER

Name of the company: Longines Timing by Hippo Data

Name contact person: Jens Feth

Contact email: jf@hippodata.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

7. TICKETING

Are you selling ticket for spectator to attend your event: Yes

Name of your ticketing provider: CHIO Rotterdam

Web address to buy ticket: www.rotterdam2019.com

8. BETTING

Betting will be authorised by the Organiser. No

9. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by: The Athlete

10. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

11. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Organiser Shuttle Service

Public Transport to be paid by the Athlete

Taxi: to be paid by the Athlete

If paid by Athlete approximate cost per round trip: € 20,-

Other:

12. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

Teams			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Chef d'Equipe	yes (partner or assistant)	1 per team	no
Athletes	yes	4 per team	no
Team Veterinarian	no	1 per team	no
Groom	no	1 per athlete	no
Horse Owner	no	2 per horse	no
Team Additional Pass (e.g. Blacksmith, Physio, etc.)	no	5 per team	no
Athlete Additional Pas (e.g. Trainer, Blacksmith, Physio, etc.)	no	3 per athlete	no

Individuals			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Athlete	yes	2 per country	no
Groom	no	1 per athlete	no
Horse Owner	no	2 per horse	no
Athlete Additional Pas (e.g. Trainer, Blacksmith, Physio, etc.)	no	3 per athlete	no

*Fees - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into HippoBase until the closing date of the definite entries at the latest.

The fee for these show passes must be paid by credit card or in cash at the accreditation office when picking up the pass.

*Fees for Additional Show Passes		
Type of Pass	Access Area's	Price per Pass
Access I	Discipline relevant areas, incl. warm-up and stables, incl. Athletes' stand	€ 400
Access II	Discipline relevant areas, incl. warm-up and stables, excl. Athletes' stand	€ 150

13. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Address: Horse Service International BV
 Hazenkampweg 8a | 5964 PE Meterik | NEDERLAND
 Telephone: +31(0)77.398.4545
 Fax: +31(0)77.398.3536
 Email: info@horseservice.nl
 Opening hours: 08:00 – 18:00 hrs
 Website: www.horseservice.nl

Forwarding agent - contact details see above.

The forwarding agency will inform about all necessary conditions of importation.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: Vaccinations according to the FEI Rules.

Health requirements:

All horses that shall be imported to the EU territory have to be followed by a special health certificate for temporary import to the EU community. The frontier veterinary inspection always takes place upon arrival at the first (outer) EU border.

Quarantine period: None
 Specimen Import Licence applied: None

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide: none

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII

8.1 SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

The FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2 ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

The Organisers, The Organising Committee and all persons working for the Organiser shall not be liable for any material or physical damage, accident or illness which may occur to owners, renters, competitors, horses and grooms, under any circumstances, within or out of the competition ground before, during or after the competitions. The Organiser, the Organising Committee and all persons working for the Organiser shall not be liable for damage to driving vehicles, saddlers, stable attachment and other property, including theft and loss.

The Athlete indemnifies the Organiser, the Organising Committee and all persons working for the Organiser from liability with regard to claims made by third parties including the owners and renters of the horses, for the compensation by the Organisers, the Organising Committee and all persons working for the Organiser for all material or physical damage, of whatever nature, suffered by these parties. The Organiser to include reference to National laws when necessary. The Organiser to include reference to National laws when necessary.

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

<p>DOGS Please note, that Dogs are not permitted within the Show Area, which includes the Arena, the Stables and Warm-up Area and all other spaces that are used by the OC.</p> <p>PARKING AREAS Please note that the EU will take place in the city of Rotterdam and there is a very limited space for Parking.</p> <p>IMAGES In accordance with Art. 135.1 of the FEI General Regulations article, the OC reserves the right to use still images of Athletes/Horses taken during the Event for promotional and non-commercial purposes.</p> <p>MUSIC RIGHTS The music rights for the Freestyle and Team competitions are the sole responsibility of the Athletes. The OC declines any responsibility.</p> <p>MIXED ZONE, PRESS CONFERENCES AND INTERVIEWS All Chefs de Mission, Chefs d'Equipe, Athletes, team personnel and especially medallists and placed athletes are expected to make themselves available for interviews when requested by the Media Team. In addition, all Athletes and Chef d'Equipes will be obliged to pass through the flash interview and mixed zones after competing.</p>
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Full details of any deductions from prize money must be outlined in the schedule.

This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants.
 If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.
 If there are 4 or less athletes in the competition, the table below applies.

Nbr of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
5 th					
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

XIV. ANNEXES

1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to para-dressageresults@fei.org, in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST